

Instructions for submitting proposals for supplement

1. Proposals from guest editors should consider that a supplement needs at least 4 Analysis articles (up to 8), in addition to one or more articles for the “Sources,” “Images,” or “Interviews” sections of the journal.
2. As stated in the instructions for authors, the articles submitted for a supplement must be original in any language, except for those that come from a preprint server. If, in a later date, any author wishes to republish the article from *História, Ciências, Saúde – Manguinhos* (HCSM) in another publication, they must mention that the work was originally published in HCSM.
3. Proposals should be sent to the science editor by email, and should include the following information:
 - Names of the guest editors, with institutional affiliations and ORCID.
 - Working title and justification (one paragraph).
 - Names of the authors, with institutional affiliation and three most recent publications.
 - Working title and one-paragraph abstract of each article.
 - Deadline for the full version of all articles to be submitted via the online submission system.
4. The science editor consults with the assistant editors on the viability and importance of the supplement and reports the decision to the guest editors.
5. The guest editors commit to accepting decisions by the science editor with regard to changes and rejection of articles. It is important that guest editors make it clear to authors that an invitation to be part of the publication does not imply acceptance of submitted manuscripts.
6. Articles that are not submitted within the established deadline will not be included in the supplement. If the supplement does not meet the minimum number of required articles by the proposed deadline, already approved articles may be published in the ongoing volume of HCSM.
7. After approved articles have been defined, the science editor reserves the right to suggest additional approved submissions related to the theme of the supplement.
8. The guest editors commit to accepting the science editor’s decisions regarding approved articles and the publication schedule of the supplement.
9. Any issue not mentioned in these instructions will be resolved between the science editor and the guest editors.